

*Michigan State University College of Law  
Direct Deposit Authorization*

I authorize Michigan State University College of Law to deposit excess Student Account funds to the account at the institution indicated below and to initiate a withdrawal from the account to adjust for deposit entries made in error.

This authorization also applies to any other types of payments made to me by the Law College.

**Student Information** \_\_\_\_\_ New Application \_\_\_\_\_ Changed Application

\_\_\_\_\_  
Student Name (Print)

\_\_\_\_\_  
Student PID

**Circle one:** Checking  Savings

**Providing the Accounting Office a Voided Check or other Forms of Documentation for Verification of Bank Routing and Bank Account Numbers will Assure Funds are Properly Deposited. By not providing verification of account information, the Accounting Office is not Responsible for Lost Funds and Delays \_\_\_\_\_ Initial.**

\_\_\_\_\_  
Bank Name

\_\_\_\_\_  
Routing Number

\_\_\_\_\_  
Account Number

\_\_\_\_\_  
Account Holder's Name (Print)

**I will not transfer the entire amount of my direct deposit from a United States financial institution to a financial institution in another country or to a foreign financial institution that has a branch office in the United States prior to contacting the Law College Accounting Office.**

\_\_\_\_\_  
Signature Date

This authority is to remain in full force and effect until MSU College of Law receives written notification from the student or account holder or if the account is inactive for one year.

**Please attach a check with the imprinted name of the account holder on it and write "void" across the signature and/or payee area. For savings, you usually have an account card, we will make a copy of it in the Accounting Office for you. If you bank online, you can print out the page of the account number and only submit that.**

**Print out this page and deliver it to the Accounting Office, Room 306.**

**Accounting Office**  
306 Law College Building  
East Lansing, MI 48824-1300

(517) 432-6815 **Phone**  
(517) 432-6945 **Secure Fax**