

**MICHIGAN STATE**  
**UNIVERSITY**  
**COLLEGE OF LAW**

## **Amendment to Law School Application/Update Student File Requests**

Students are solely responsible for ensuring that the information they submitted on their law school application and the information in their student file matches the information submitted on the Bar exam application.

You “amend” your law student application if there was an omission of information that should have been included at the time you applied to law school. You “update” your file if an event occurred after submitting your law school application.

You must submit an explanation in proper letter format (see the following page for an example) addressed to the Associate Dean for Academic Affairs, located in the Dean’s Suite, Room 368B.

David Thronson  
Associate Dean for Academic Affairs and Professor  
MSU College of Law  
648 N. Shaw Lane, Room 368B  
East Lansing, MI 48824-1300

1. If you are amending your application, provide the explanation of why the incident was not included in your original application.
2. Provide as many details, and/or documentation, of the incident(s). Be as specific as you can.
3. State if a copy of the amendment/update needs to be submitted to a State Bar.
  - a. Provide the address/email/fax number for submission.
4. Include your PID/student number AND your signature.
5. You can submit the letter via email ([david.thronson@law.msu.edu](mailto:david.thronson@law.msu.edu)) fax (517-432-6801) or in person (Room 368B).

April 26, 2018

David Thronson  
Associate Dean for Academic Affairs and Professor  
MSU College of Law  
648 N. Shaw Ln, Room 368B  
East Lansing, MI 48824-1300

Dear Associate Dean Thronson:

Dictas inciderint delicatissimi cum eu, epicurei laboramus delicatissimi nec no. At mei modo mundi maiorum. Pro ad simul voluptatum deterruisset, his mucius graecis persequeris eu. Ius eu sumo putent, ius vituperata vituperatoribus et, eum nibh case atomorum ne. No per brute detraxit. Vix in singulis posidonium.

Ut sit sanctus laoreet, legere sadipscing qui id. Dicat minimum et mea. Ne rebum affert scripta eos. Odio feugiat nostrum ex vim, cu duo audiam aliquam epicurei. His ut dicant putent, nominati deseruisse persequeris mel ut, mel amet alterum no.

Id mel putent tamquam, no duo unum decore appareat, ei perfecto conceptam duo. In dicunt singulis mnesarchum vel, te unum harum molestie usu. Ei scripta definitionem sea, ea has quot temporibus. Ei nibh postulant repudiandae eam. Dolorum mnesarchum his ei, natum temporibus no pro.

Regards,



Jake C. Stone  
A12345678  
200 M.A.C. Ave.,  
East Lansing, MI 48823