



# LL.M./M.J. Pass/Fail Grading Option Request

MSU College of Law ♦ Office of the Registrar ♦ 648 N. Shaw Lane, Rm. 309, East Lansing, MI 48824

Phone Number: 517-432-6820 ♦ Fax Number: 517-432-6821 ♦ Email: [regist@law.msu.edu](mailto:regist@law.msu.edu)

Print First & Last Name (Surname): \_\_\_\_\_ PID: \_\_\_\_\_

MSU Email Address: \_\_\_\_\_@msu.edu Phone Number: \_\_\_\_\_

Semester: Fall 20\_\_\_\_ Spring 20\_\_\_\_ Summer 20\_\_\_\_

### Guidelines for Pass/Fail Grading Option:

1. LL.M./M.J. students may elect to register for no more than three (3) courses or a maximum of ten (10) credits as Pass/Fail. Students who sign up for more than the maximum credits available under the Pass/Fail option will have the course that exceeds the maximum credits graded.
2. You must receive a grade of “D” or better in order to receive the grade of “P” (Pass). If you earn a grade of “F” you will receive a grade of “F” (Fail) for the course.
3. Only courses that count toward the 24 credits needed to satisfy graduation requirements will be included in the 10 credit hours that are permitted to be taken “pass/fail”.
4. LLM students may elect a grade of pass/fail within 5 business days after all grades are released to students.

I hereby **ELECT** the following course(s) as Pass/Fail:

Course #: \_\_\_\_\_ Section: \_\_\_\_\_ Course Name: \_\_\_\_\_ Credit(s): \_\_\_\_\_

Course #: \_\_\_\_\_ Section: \_\_\_\_\_ Course Name: \_\_\_\_\_ Credit(s): \_\_\_\_\_

I hereby **CANCEL** the following course(s) as Pass/Fail:

Course #: \_\_\_\_\_ Section: \_\_\_\_\_ Course Name: \_\_\_\_\_ Credit(s): \_\_\_\_\_

Course #: \_\_\_\_\_ Section: \_\_\_\_\_ Course Name: \_\_\_\_\_ Credit(s): \_\_\_\_\_

This form may be submitted via mail, fax, email, and in person to the address listed at the top of this form. I understand that the Registrar’s Office requires at least 24-48 hours to process all requests.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Office of Student Engagement Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

OFFICE USE ONLY: SIS Entry Staff Initials: _____ Date: _____	Updated 4/26/18
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