

MICHIGAN STATE UNIVERSITY COLLEGE OF LAW

LL.M./M.J. PASS/FAIL GRADING OPTION REQUEST

SEMESTER: Fall 20_____ Spring 20_____ Summer 20_____

PID#: _____

Mr. First Name: _____ Surname: _____

Ms.

MSU E-MAIL ADDRESS: _____

PHONE #: (_____) _____

The course(s) that I wish to (*please circle one*) ELECT or CANCEL as Pass/Fail are:

<u>Course Number</u> (3-4 digits)	<u>Section Number</u> (3 digits)	<u>Course Name</u>	<u>Credits</u>

- 1) LL.M./M.J. students may elect to register for no more than three (3) courses or a maximum of ten (10) credits as Pass/Fail. Students who sign up for more than the maximum credits available under the Pass/Fail option will have the course that exceeds the maximum credits graded.
- 2) You must receive a grade of “D” or better in order to receive the grade of “P” (Pass). If you earn a grade of “F” you will receive a grade of “F” (Fail) for the course.
- 3) Only courses that count toward the 24 credits needed to satisfy graduation requirements will be included in the 10 credit hours that are permitted to be taken “pass/fail”.
- 4) An election to take a course on a Pass/Fail basis may be made no later than the last day of classes for the semester or before any type of final exam (including a take-home examination) is distributed, whichever is earlier.

Student’s Signature: _____

Date: _____

The Registrar’s Office requires at least 24-48 hours to process all requests.

Please submit in person to the Registrar’s Office, Room 309, or by fax 517-432-6821.

OFFICE USE ONLY: STAFF INITIALS: _____ DATE PROCESSED: _____